



The
Carlton
Academy

The Carlton Academy

Coningswath Road

Carlton

Nottingham

NG4 3SH

0115 9550010

office@theacademycarlton.org

www.theacademycarlton.org.uk

Head of School: Mr G Hillyard

Executive Headteacher: Mr D Philpotts

26 September 2025

Dear families, I would like to extend a warm welcome to you and your child as they begin their journey into Sixth Form. Starting Year 12 is an exciting milestone, and we are delighted to have your child as part of our Sixth Form community.

This year marks the beginning of a new phase in their education—one that brings greater independence, responsibility, and opportunity. Sixth Form is not only about academic achievement but also about personal growth, preparation for life beyond school, and developing the skills needed for future success.

We have high expectations of our students, and we know that with the right support and mindset, they will rise to meet them. We ask that students:

- Attend all lessons punctually and prepared to learn
- Complete all homework and conduct independent study regularly
- Engage actively in lessons and participate in enrichment opportunities
- Begin thinking about their future pathways, including university, apprenticeships, or employment

We will be supporting students throughout the year with guidance on transition, study skills, time management, and career planning. In the coming months, students will also begin exploring work experience opportunities and the options available to them after Sixth Form, including applying to university and seeking apprenticeships.

We encourage you to stay in regular contact with us and to support your child in maintaining good study habits and a healthy balance between work and wellbeing. Please ensure that you have access to Class Charts to monitor your child's attendance and progress. In the case of any unplanned absence please phone the Sixth Form office on 0115 9408399 or email c.cook@theacademycarlton.org to inform us of the absence and an expected return date. If you have any questions or concerns, please don't hesitate to get in touch.

We look forward to a successful and rewarding year ahead.

Yours sincerely

Ms A Jennings

Head of Post 16





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Dear families, We are already a few weeks into the new academic year, and our Year 13

students have

made a positive return to Sixth Form. This is a crucial and exciting time in their educational journey, and we are committed to supporting them every step of the way. Year 13 is a year of focus, determination, and preparation for life beyond school. Whether your child is planning to attend university, pursue an apprenticeship, or enter the workforce, developing strong study habits and maintaining a consistent routine will be essential to their success. We encourage students to stay organised, manage their time effectively, and seek support when needed. Our Sixth Form study centre is available for students to use after school for both collaborative and independent study.

A key priority this term is the completion of UCAS personal statements. Students should now be actively drafting and refining their statements, reflecting on their experiences, interests, and aspirations. Tutors and subject teachers are available to provide guidance and feedback throughout this process. A guide to the UCAS process can be found using the link [Parent, Guardian and Carer Guide | UCAS](#)

Please note the following important dates: _____

- UCAS early applicant deadline: Wednesday 15 October 2025
- UCAS internal deadline: Friday 28 November 2025
(This ensures time for school references and final checks before submission.)
- UCAS official deadline: Wednesday 14 January 2026
(Equal consideration deadline for most undergraduate courses.)
- Year 13 mock exams: Monday 12 January – Friday 23 January 2026

Mock exams are a vital opportunity for students to experience exam conditions and identify areas for improvement ahead of their final assessments. We encourage all students to begin revising early and to treat these exams seriously.

We look forward to working closely with you and your child during this important year. If you have any questions or concerns, please do not hesitate to contact us.

Thank you for your continued support.

Yours sincerely, Ms A Jennings

Head of Post 16

REDHILL
ACADEMY TRUST



Equality and Achievement