



The
Carlton
Academy

The Carlton Academy

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Head of School: Mr G Hillyard

Executive Headteacher: Mr D Philpotts

9 June 2025

Dear Family

Congratulations and a very warm welcome to The Carlton Academy!

We are looking forward to your child joining us as a Year 7 student in September 2025. We are excited to have your child become part of our vibrant and supportive community.

Starting secondary school is an exciting time, and we understand that your child may feel a mix of emotions, from excitement to perhaps a little nervousness. Please know that this is perfectly natural, and we also recognise that as parents, you may feel the same way. Rest assured, we are here every step of the way to make the transition as smooth and positive as possible.

We have a comprehensive and engaging two-day induction programme designed to ensure that your child feels confident, comfortable, and ready to thrive in their new environment. The Induction Programme is running on **Wednesday 2 July and Thursday 3 July 2025**. Students are to arrive on site no earlier than 9am on Wednesday and 8.50am on Thursday. Students will be involved in a range of lessons, assemblies and house challenge activities, their first opportunity to belong and earn house points! Our goal is to help them not only settle in quickly but also to feel a true sense of belonging at The Carlton Academy.

To help you prepare for September, you will soon receive a few important documents in the post. The most essential is our welcome pack, which contains key information about what it means to be a student at The Carlton Academy, including practical details like our expectations for behaviour, how we communicate with parents, and the uniform and equipment your child will need. We hope these details will help you feel well-prepared for the year ahead. In the meantime, you can find a wealth of information on our website: www.theacademycarlton.org.uk. Select 'Our School' 'Admissions' then on the left click 'Transition & Feeder Schools'. Of course, should you have any questions, we are always here to help, please don't hesitate to get in touch.

On **Thursday 10 July from 5pm**, we will be hosting our first **Summer Fair** where there will be several craft and food stalls for members of the public to enjoy. We warmly welcome you to come and attend our Summer Fair and at the same time, between **4.30-5.30pm** our uniform supplier, Just Schoolwear will be also on site to offer a measuring and advice service. Once measured and you know what is needed, you will then be required to go away to order what you need online. Families in receipt of Free School Meals will get a full reimbursement of the cost of the uniform once it has been ordered online, this could take up to a month to process.

Uniform can be viewed and ordered online at www.just-schoolwear.co.uk.

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Equality and Achievement

We would like to invite you to a **Meet the Head of School** session (**for Parents ONLY- due to numbers**) on **Thursday 17 July at 5.30pm** in our Theatre. This will be an opportunity to hear about what is needed for September and to ask any questions. We have also invited our PTFA along to this event from **5pm** where you can purchase preloved uniform at a highly discounted rate. Find out more about our preloved uniform in the PTFA section on our website.

I look forward to welcoming you to The Carlton Academy.

Yours sincerely

A handwritten signature in black ink, appearing to read 'E. Mullen'.

Mrs Mullen
Deputy Headteacher

SLT Transition Lead e.mullen@theacademycarlton.org