



23 July 2021

Dear Parent

End of year letter from Ms Egwuma

I hope you and your families are well and looking forward to the summer break and the chance to spend time with each other. I would like to take this opportunity to say how proud I am of our whole school community, and the continued resilience and passion our students, staff, governors and our wider school community have demonstrated this year. We have risen to the many challenges that have been put in front of us and have adapted amicably to changes in daily routines in the light of the ongoing pandemic. The last few weeks alone has seen many students return to remote learning, something we hope will not be a feature of the next academic year, but we are pleased with how students continue to actively engage in their education. On a positive note, this situation has allowed students to develop a whole new skill set that will serve them well in the future.

Arrangements for the last week of term

As we approach the last few days of the academic year the inevitable question of end of term arrangements comes from students and parents alike. The arrangements for the last day of term are as follows:

- School will close to students for the summer holiday on **Wednesday 28 July 2021**
- Students in **Years 7, 8 and 9 will leave the site at 1pm**, with students in **Year 10 and 12 departing at 1:05pm**
- Students will be dismissed via their usual exits
- Students will be able to purchase food in the extended break

Arrangements for start of the autumn term

The return to school in September will hopefully bring with it more normality, with the removal of year group bubbles, and an end to the staggered start and finish of the school day. As outlined in a letter you will receive from Mr Pierpoint on Monday next week, September will provide opportunities for us to restart many of the great things that we used to do. It will see the return of many of the previously familiar routines around tutor periods, break and lunch times and afterschool and lunchtime opportunities. In addition, in September we will be working hard, along with our students to establish a positive culture to support students learning journey and future success.

All students in years 7-11 will return to school on Thursday 2 September 2021 as below

Year 7

Year 7 students should arrive between 8:20am and 8:40am via the main gate and will be welcomed by staff. Students will line up in their new Houses before entering the theatre for their first assembly as Carlton Academy students. Students will not be required to bring their PE kit on their first day. Lunch will be provided free of charge to all students on their first day to give them the opportunity to try our wonderful dining offer. Students are welcome to bring a packed lunch if they prefer.



Years 8,9,10 and 11

Students should arrive at school between 12:45pm and 1pm via the main and theatre gates. At 1pm when the bell rings, students should go straight to their tutor room to meet the rest of their tutor group. Parents of students in Years 8-11 will receive a text message from school informing them of their child's tutor room in advance.

All students will be dismissed from school at 3:05pm

Years 12 and 13

- Year 12 students start at **8:45am** on **Friday 3 September** and will be in school for period 1 and 2 only for their initial induction and welcome, more information is will be posted [here](#).
- Year 13 return to school on **Monday 6 September** at **8:45am** - they will have an assembly period 1 and will start lessons period 2

Timings of the school day

The timings of our school day from Thursday 2 September can be viewed [here](#)

Term dates 2021/22

A copy of the term dates and INSET days for 2021/22 are available on our website [here](#)

Uniform and equipment

We will continue with the same expectations as ever in relation to school uniform and [equipment](#), and further detail on this can be found on the [school website](#). Any students who do not meet these expectations will be dealt with quickly, in order to support the effective running of the school, and the learning of all our students. As such, please ensure you have all school uniform and equipment well in advance of the new term. Our recent staff survey identified students coming to school with minimal equipment is a significant issue and we ask for your support in ensuring your child is well prepared.

Opportunities programme

From September we are delighted to relaunch our full and enhanced Opportunities programme. We currently plan to deliver over 60 different, wide-ranging, extra-curricular opportunities. This offer has been reviewed and refined based on student and parent feedback in recent years and has grown year on year. We believe it truly offers something for everyone.

We are expecting that **every student** engages in **at least one** opportunity **every week** from now on, these activities offer a chance to develop new skills, enjoy meeting new people and try experiences that will enrich and engage. For those wishing to undertake the Duke of Edinburgh Programme there are activities that cover various elements of the award and qualifications to be gained in many others also.

The TCA Opportunities programme will start on **Monday 13 September** for all students and all students will be asked to sign up for their first activities in tutor time on return. Homework club and Year 10 and Year 11 Study Lounge will start on Thursday 2 September 2021 and all students are welcome to attend. For further information regarding our offer and the 2021/22 programme go to our [website](#), we hope to publish the expanded offer on line before the end of term.

COVID-19 and reopening

The current operational guidance for schools is found [here](#). In September, we will continue a number of our current arrangements as below in line with our risk assessment as below:

- **Ensure good hygiene:** We will be continuing to ask students to use hand sanitiser on their entrance to lessons and will encourage good hand hygiene and the 'Catch It, Bin It, Kill It' approach through reminders to members of the school community and posters displayed around the building.
- **Maintain appropriate cleaning regimes:** We are continuing to operate an enhanced cleaning schedule for the school, including regular cleaning of frequently touched surfaces.

- **Keep occupied spaces well ventilated:** All rooms will have windows open during the day whilst occupied, and we maintain the air conditioning systems in other rooms to ensure there is an appropriate fresh air supply.
- **Face coverings:** At present the wearing of face masks is not deemed necessary for students or staff but we will continue to make them optional for any member of the school community who may wish to wear one.
- **One-way system:** The use of the one-way system in school has improved the flow of students around school and helped to manage busy times of the school day. Therefore, we will be keeping this in place in September.

All other aspects of the school will return to normal and will be enhanced by the investment we have made in a number of areas such as additional dining facilities and use of the all-weather pitch at lunchtime for students in years 9-11 if they have good attendance (96%+) and positive behaviour records from the start of the new school year.

Finally

As always, we say 'goodbye' to staff at the end of term and in September we will welcome new colleagues. Staff leaving us this term are Mr Hills, Mr Craske, Mr Bowley, Ms Hajat, Mr Aldred, Miss Cai, Mrs Mora, Miss Ball, Mrs Pilkington and Mr Daniels. Mrs Watson will also be moving within the Trust to Oakwood Academy as Deputy Headteacher. We thank them for their contributions and wish them well in the future. We have been delighted with our recruitment of new staff and I am pleased to say we are fully staffed and ready for the new term.

On a final note, I would like to thank you for your ongoing support and wish you and your families a wonderful summer break.

Yours sincerely,



Marie Egwuma
Head of School